## INSTRUCTIONS OF HFH/HFMG PATHOLOGY'S WED-BASED LABORATORY USER'S GUIDE (LUG)

### *What is it?*
It is the web-based HFH/HFMG Laboratory User's Guide that contains a complete and up to date test catalog (including tests performed at reference laboratories), specimen collection instructions, specimen submission requirements, information about the various laboratory services, and contact information.

### *How do I find it?*
http://pathology.hfhs.org/lug

### *How do I find information about a test?*
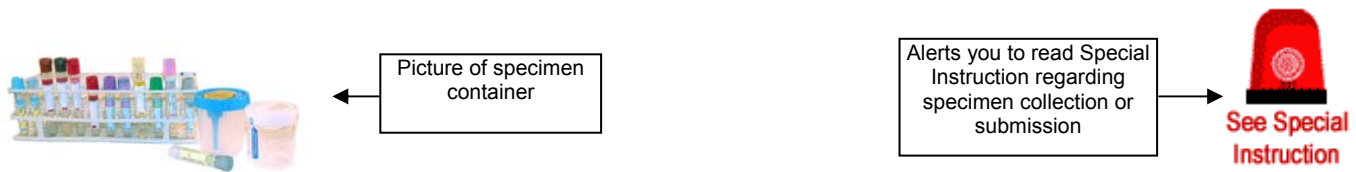You can search by:

Test Name
Test Code
Synonym/Alias

or

Performing Lab — If you know the laboratory section where the test is performed, you may search by Performing Lab. Simply click the down arrow and select the lab section you desire from the menu and click the "Go" icon. All tests performed in that lab section will display.

or

Alpha Character — If you only know that a test starts with a particular letter, click on that letter. All test codes, test names and synonyms that begin with that letter will display. It is not necessary to click the "Go" icon when searching by alpha character.

Reminder: Always click on the "Go" icon to initiate the search when searching by Test Name or Performing Lab.

### *What information will I find?*



| Picture of specimen container |
| Alerts you to read Special Instruction regarding specimen collection or submission | See Special Instruction |

| Specimen Container | Test Code | Collect Volume | Min Volume | Availability | Test Priority |
|---|---|---|---|---|---|
| Serum Separator Tube (SST) | LYT7 | | 1.0 mL serum | Daily, twenty-four hours | Routine    Stat |
| Name of the specimen container | Misys test code if the test is orderable in Misys | Amount of specimen that is normally collected | Minimum amount of specimen required for the test | When the test is performed or can be sent for testing | Whether the test can be done STAT or Routine |

Where appropriate, you will also find information about Collection Instructions, Storage and Transport Instructions, the proper request form to use, the Performing Laboratory, approximate Turnaround Time, Specimen Type, Causes for Rejection, and Principle/Methodology. Important information about the test is included in the Note section. In the future, important information about the test that is relevant for laboratory employees only will appear in the In-House Note. Reference Ranges are also provided, wherever appropriate, **as a general guideline only**. The reference ranges reflect HFH test methods. Since reference ranges are method specific and may vary depending upon where the test is performed, **the provider should always refer to the reference range that accompanies the test result in CarePlus**.

### *What if I cannot find the information or test that I am looking for?*
Contact the HFH Laboratory Customer Service Center at (313) 916-LABS.

### *Who should I contact if I find some information that is incorrect, needs to be updated, or I think has been omitted?*
Contact the HFH Laboratory Customer Service Center at (313) 916-LABS. They will either assist you in locating the information or forward the necessary information to the appropriate group for review and revision or inclusion in the HFH/HFMG Laboratory User's Guide

# Henry Ford Health System Lab User's Guide Home Page

# Set query condition for test report

**Search (Test Code, Name, Alias):** [            ] **Go**

**Search by Performing Lab:** [            ▼]

**Test Name Search**

# A B C D E F G H I J K L M N O P Q R S T U V W X Y Z

<>

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Henry Ford Health System

If you know the name of the test or the test code, type as many of the letters as you are sure of and click the "Go" icon. Any tests with the combination of letters you type in will display. Reminder: The more letters you type in, the narrower the search will be and the less tests that will meet the search criteria.

If you know the laboratory section where the test is performed, you may search by Performing Lab. Simply click the down arrow and select the lab section you desire from the menu and click the "Go" icon.

If you only know that a test starts with a particular letter, click on that letter. All test codes, test names and synonyms that begin with that letter will display. It is not necessary to click the "Go" icon to initiate the search.

Reminder: You must click the "Go" icon each time to initiate a search by Test Code, Name, Alias, or a search by Performing Lab.

Helpful Hints:

- You can sort the results from a search or query in alphabetical order based on Test Name, Alias, Code, or Profile by simply clicking the desired header; e.g., click Test Name to sort all tests from a search in alphabetical order based on the test name.